

THE WinWord/ZK-Shell CONNECTION 1.0

A Word for Windows macro
To help you use ZK-Shell more effectively

If you're new to **The Connection**, skim over this document first, then:

To

The WinWord/ZK-Shell Connection will allow you to attach ZK-Shell to your Utilities pulldown. This will allow you to quickly look up a ZIP code and paste the City, State and ZIP into Word for Windows.

Double click the "install sentence" above to attach ZK-Shell to the Utilities pulldown of the Word for Windows menus. After installation and closing this file, ZK-Shell will be an active part of Word for Windows.

To paste a City, State and ZIP in, position your cursor where you'd like the information. Click the Utilities pulldown, then click Run ZK-Shell. ZK-Shell will pop up and allow you to locate a City, State and ZIP. (See the ZK-Shell instructions for details.) Exit ZK-Shell and you will be returned to find the information where you want it.

That's all there is to the WinWord/ZK-Shell Connection. Enjoy!